



Resource Fair Vendor Information

Thank you for your interest in the 2026 Resource Fair! At the Nephi Public Library we are dedicated to more than just checking out books, we are invested in our community and helping them in many capacities. The Resource Fair is an amazing opportunity to share all of the Resources that are available to not only our patrons, but the communities in which we serve.

We will list a few things to consider as you think about joining us at the Resource Fair.

Organization:

Your organization may be located in our area, but are you a good fit for this event? We are seeking vendors that serve the public in resources that cover health, mental health, services, emergency services, programs that benefit all age groups, Chambers, educational services, and more. We do have limited spots for organizations so the earlier the better. If you have questions on whether or not you may be a good fit for this event please contact Ruth Bonzo at the Nephi Public Library at (435)623-1312.

Cost:

We do not charge for a vendor to come to our event. This is a free event to all, and thanks to Nephi City, Juab School District, and Nephi Recreation we are able to host our event at the newly built Hive Building.

Materials:

All vendors are required to bring their own tables, chairs, and materials (i.e. table covers, scissors, tape, pens, swag, etc.). Our location does not have the capability to provide these items. We **must** have caps on the bottoms of tables and chairs, as to not scratch the basketball courts.

Check-in:

Check-in for participants begins at 9 a.m. on the day of the event, doors open to the public at 10 a.m. We require all participants to be checked in and set-up no later than 9:45 a.m. to ensure you have everything, and that the doors can be opened on time to the public.

Social Media:

Participants are strongly encouraged to join our library before the event, as we do a social media blast before the event. This can be done on an organizational level if you have the capability and/or a personal level on your own social media. Typically we do this blast 2 – 3 times before the event.

Photos:

Our library does post pictures of our vendors, and participants. By filling out the form for the Nephi Public Library Resource Fair you give us permission to use your organizations logo, and image on our website and social media platforms for Nephi City and Nephi Public Library use. We will not distribute

images to any other organization unless requested. To request a picture of your organization please email nephipubliclibrary@gmail.com.

Parking and Special Requests:

Parking will be available, however we ask that participants use the east parking lot. There are a few handicap spots available, and the entrance for the handicap is located on the north side of the building. Please make note of any needs that you may have on the Vendor Form.

Power is available by request, please note that we cannot have power cords stretched for long distances as they cause a tripping hazard. Please let us know if you have this need.

Participation Information:

We typically have between 400-650 participants attend. For our community this is a good turn out, and we invite you to bring materials or handouts for that amount.

Questions:

If you have any questions or concerns, please don't hesitate to contact Ruth Bonzo at the Nephi Public Library at (435)623-1312.