



REQUEST FOR PROPOSAL

Nephi Recreation is seeking a qualified photographer to provide photography services for our youth and adult sports teams, classes, camps, and special events. We are looking for a professional with demonstrated expertise in capturing high-quality images who can create a wide variety of layouts and package options. This photographer will be required to schedule photoshoots with our coaches and recreation staff. The photographer must deliver the photographs to the participant in a timely manner. The photographer must be reliable, self-driven, and dependable.

Please provide the following information to help us assess your qualifications:

- **Professional Background:**
 - Your name/company name.
 - Contact information (address, phone, email, website).
 - Years of experience in professional photography.
- **Portfolio:**
 - A link to your online portfolio showcasing your relevant work, particularly in event, community, and portrait photography. Please highlight examples that demonstrate your ability to capture the energy and spirit of recreational activities.
- **Experience:**
 - Describe your experience in photographing individuals and groups in dynamic settings.
- **Equipment and Capabilities:**
 - List the camera(s) and other photography equipment you use for capturing, processing, and delivering digital photographs.
 - Describe your set-up and staging capabilities for outdoor and indoor portraits, including any additional lighting gear you utilize.
- **Availability:**
 - Please indicate your general availability and flexibility to accommodate various event schedules.
- **Scheduling:**
 - Provide details on how scheduling will be handled. (e.g., accommodation, contact between coaches and staff, and the ability to maintain a professional scheduling timetable)
- **Pricing:**
 - Provide your pricing structure (e.g., package options for recreation participants, hourly rate, and day rate)

- **References:**

- Provide the names, corporate affiliations, titles, and telephone numbers of at least three clients who can attest to your professionalism and quality of work.

We are looking for a photographer who can capture the essence of our Nephi City Recreation programs. Please submit your proposal, including your background, link to your portfolio, related experience, availability, pricing, and references by March 16, 2026, to Craig Oswald at mcoswald@nephi.utah.gov. We look forward to reviewing your qualifications.

Sincerely,

Craig Oswald
Nephi City Parks and Recreation Director